2024-2025 Teacher of the Year Selection Process Guide

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Teacher of the Year Program

district and South Carolina Teacher of the Year Program into disrepute, ridicule, or contempt. This is to include, but not limited to, any type of illegal drug use, illegal behavior or activity, felony conviction, probation or misdemeanor, which involves moral turpitude. This further includes nude, lewd, or lascivious media as well as postings on social media.

Procedures for Selecting School Teachers of the Year

1. The school will establish a Teacher of the Year Selection Committee. At a minimum, the

and the previous Teacher of the Year.

- 2. School staff members will nominate by completing the Teacher of the Year Nomination Form and returning the form to the Teacher of the Year Selection Committee. On the Information Score Sheet candidates will receive additional points based on number of nominations he/she receive from staff.
- 3. The committee will limit the number of nominees to three to five people and provide the top candidates with the Candidate Information Form to complete. (This information can be used to complete the District and State application, if the candidate is selected to represent the school.)
- 4. The Teacher of the Year Selection Committee will review the Teacher of the Year Nomination Form and Candidate Information Sheet to identify the teacher who will best represent the school in the District selection process based on the Candidate Information Score Sheet.
- 5. The committee will rate Candidate Information Sheets and come to a consensus using the Candidate Information Score Sheet to select the Teacher of the Year.
- 6. An electronic request form will be sent out to all principals via records in mid-October 2023. The form should be completed and submitted by 4:00 pm on October 30, 2023, with the name of the school Teacher of The Year. Human Resources will confirm the eligibility of the selected Teacher of The Year and notify the school no later than November 1, end of day. Once confirmed, schools should announce the selection to faculty and staff no later than November 3, 2023.

Teacher of the Year Program TEACHER OF THE YEAR NOMINATION FORM To be completed by the employee making the nomination.

Name of Nominee:
School/Location:
Position/Job Title:
1. School Responsibilities (clubs, leadership, liaison, team leader, etc.)
2. Why do you consider the nominee a candidate for Teacher of the Year?
3. students, parents, colleagues, and other members of the education community?
4. community contribute to the process of making the entire school a positive and productive learning environment for students?
Signature of Person Nominating

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